



CROFTON PERDUE

Community Association Management
www.CroftonInc.com

January 10, 2022

Birchcrest Tree and Landscape, Inc.
Attn: Steve Bakowski
1028 Bay Road
Webster, NY 14580

RE: Rivers Run - Tree/Shrub Care for 2022

Dear Steve:

The Board of Directors of Rivers Run Homeowners Association is pleased to award you a one year contract for 2022 Tree/Shrub Care as quoted per the attached proposal. The cost for tree and shrub care services (detailed in the attached quote) will be \$10,575.00 not including tax. Please see attached notes from the Board regarding tree and shrub health care.

Crofton Perdue welcomes your business and would like to make you aware of our insurance requirements. We will need proof of workers compensation, auto liability, and general liability insurance. The certificate holder should read "Rivers Run HOA and Crofton Perdue Associates, Inc." on all certificates.

The certificate of general liability must include Additional Insured, a Waiver of Subrogation, and Primary/Non-Contributory coverage per the enclosed "Additional Comments Wording."

We must have your current certificates on file along with a signed Addendum before any work can commence. Authorization is granted to withhold payments until these are received.

Please be sure that your invoice is billed to "Rivers Run" and mailed to Crofton Perdue Associates.

Respectfully,
CROFTON PERDUE ASSOCIATES, INC.

Eric O'Connell
Property Manager

EO/jp



BIRCHCREST TREE & LANDSCAPE, INC.
 1025 Bay Road
 Wadsworth, NY 14560
 (505) 971-5433

Office and Customer
 150 Leo Road
 Rochester, NY 14506
 (505) 258-3572

www.birchcrestlandscape.com

Fax: 505-258-4272
 Email: info@birchcrest.com

NAME: <u>CROFTON POND (ROBERT POND HOA)</u>	CUSTOMER # <u>52970</u>	DATE <u>12-30-21</u>
ADDRESS: <u>111 MARSH ROAD SUITE 2</u>	MAP CODE	CELL PHONE
CITY, STATE & ZIP: <u>Pittsford NY 14534</u>	HOME PHONE	JOB PHONE <u>(505) 258-3840</u>
DIRECTIONS: <u>Incl. Laugh & Potholes To Pittsford</u>	EMAIL ADDRESS: <u>info@birchcrest.com</u>	

Tree and Shrub Health Care Service Agreement

DISEASE SPRAYS	PRICE
<input type="checkbox"/> Early Spring <input type="checkbox"/> Spring <input type="checkbox"/> Early Summer <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter	
<input type="checkbox"/> Early Spring <input type="checkbox"/> Spring <input type="checkbox"/> Late Spring for Soil Bony	
<input type="checkbox"/> Spring Girdling Control <input type="checkbox"/> Fall Girdling Control	
<input type="checkbox"/> Cedar Apple Rust Spray	
FREE-OF-COST ATTENDANCE	
<input type="checkbox"/> Spring Deep Root Feeding	
<input type="checkbox"/> Spring <input type="checkbox"/> Fall Tree Analysis	
<input type="checkbox"/> Spring <input type="checkbox"/> Fall Mycorrhizal Root Treatment	
<input type="checkbox"/> Soil Acidification	
<input type="checkbox"/> Fall Deep Root Feeding	
<input type="checkbox"/> Fall Tree Analysis	
HORTICULTURAL OIL SPRAYS	
<input type="checkbox"/> Summer Oil Spray <u>ALL DECIDUOUS TREES AND SHRUBS / BUILDING INC</u>	<u>3207</u>
<input type="checkbox"/> Fall Horticultural Oil Spray	
<input type="checkbox"/> Fall Horticultural Oil Spray	
INJECTION TREATMENTS	
<input type="checkbox"/> Spring <input type="checkbox"/> Fall Disease Injection	
<input type="checkbox"/> Spring <input type="checkbox"/> Fall Fertil Injection	
<input type="checkbox"/> Spring <input type="checkbox"/> Fall Insect Injection	
<input type="checkbox"/> Summer <input type="checkbox"/> Fall Insect Injection	
<input type="checkbox"/> Emerald Ash Borer (EAB) <input type="checkbox"/> Fall EAB Injection	
<input type="checkbox"/> Spring Soil Feed Injection	
<input type="checkbox"/> Fall Soil Feed Injection	
MULTIPURPOSE INSECT SPRAYS	
<input type="checkbox"/> Spring Multipurpose Spray	
<input type="checkbox"/> Fall Multipurpose Spray <u>ALL TREES & SHRUBS AS NEEDED</u>	<u>2784</u>
<input type="checkbox"/> Spring Multipurpose Spray <u>ALL TREES & SHRUBS AS NEEDED</u>	<u>2784</u>
<input type="checkbox"/> Fall Multipurpose Spray	
SPECIAL TREATMENTS	
<input type="checkbox"/> Spring Soil Spray	
<input type="checkbox"/> Spring Soil Spray	
<input type="checkbox"/> Summer Soil Spray	
<input type="checkbox"/> Fall Soil Spray	
SPECIAL SPRAYS	
<input type="checkbox"/> Spring Soil Spray	
<input type="checkbox"/> Spring <input type="checkbox"/> Fall Soil Spray	
<input type="checkbox"/> Fall Soil Spray <input type="checkbox"/> Follow up Soil Spray	
<input type="checkbox"/> Spring Soil Spray <input type="checkbox"/> Follow up Spring Soil Spray	
<input type="checkbox"/> Spring <input type="checkbox"/> Summer Soil Spray	
<input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Autumn Soil Spray	
<input type="checkbox"/> Fall Soil Spray <input type="checkbox"/> Winter <input type="checkbox"/> Spring Soil Spray	

TOTAL NUMBER OF TREATMENTS: _____ TOTAL PRICE BEFORE TAX: 70,575

If you need to be contacted for any reason, please check here: OK to have message All treatments performed

If you agree to the terms of this agreement, please sign and print the name of your landscape, then sign at the bottom and return the whole form to Birchcrest Tree & Landscape, Inc.

Birchcrest Revised 12/20

RR - 2022 Birchcrest Tree and Shrub Health Care Proposal RE: Approved-Awarded

1 message

Linda McLaughlin <lmclaugh@rochester.rr.com>

Thu, Jan 6, 2022 at 3:48 PM

To: Eric O'Connell <eric@croftoninc.com>, Jacquie Pilger <jacquie@croftoninc.com>

Cc: lmclaugh@rochester.rr.com

01/06/2022

Eric and Jacquie,

The RR HOA Board discussed Birchcrest Tree and Landscaping 2022 Tree and Shrub Health Care bid proposal and pruning action plan to perform work here at Rivers Run. We have approved and awarded the following:

1. 2022 Tree and Shrub Health Care Service (proposal attached)
2. 2022 Pruning action plan information below.

2022 Tree and Shrub Health Care Service

Tree and Shrub Care	206+ Trees
Spring dormant Oil Treatment	\$3,207.00
Disease Treatment 1	\$600.00
Disease Treatment 2	\$600.00
Disease Treatment 3	\$600.00
June Multipurpose Spray	\$2,784.00
August Multipurpose Spray	\$2,784.00
Fall Deep Root Fertilization	\$0.00
TOTAL	\$10,575.00
TOTAL w/Tax	\$11,421.00

NOTES:

The Disease Treatment (fungicide) is for Blue and White Spruce trees only. These two varieties of spruce are very susceptible to needle cast (a fungal disease of spruce trees that causes needles to turn brown and fall off). The following are the RR Tree Map numbers of the spruce trees being treated: Tree Map # 18, 19, 62, 63, 64, 68, 102, 103, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 125, 127, 128, 133, 135, 136, 157

Tree Pruning:

Trim trees & remove any dead/damaging branches during winter to maintain health of tree, stimulate growth, raise the crown to allow mowing under/around and structural to protect tree, and dispose of all resulting debris.

Our pruning cost limit: Based on previous years' experience with Birchcrest and our current tree inventory we anticipate that approx. 60 trees may need some type of pruning/trimming. The estimate cost in 2022 to be between \$3,800 to \$4,000.

Prior to any pruning work being done RR HOA Board and Birchcrest will have a discussion as to what RR want done and set a monetary limit. Birchcrest will review the property and present a report back to RR HOA Board of their findings and projected cost for approval. They will only prune those trees that need pruning for health reason (or away from townhome structure). Birchcrest is aware that we want our trees and shrubs to have a (be left) natural look and to pruned/trimmed accordingly. Additionally, we request that the pruning/trimming is no higher from the ground than absolutely necessary. RR has approximately 200 plus trees.

Please request a copy of the Chemical Labels for Tree and Shrubs treatment and send a copy to RR HOA Board as well as updating Crofton's RR web page with the information.

We request that Birchcrest provide RR HOA with a weather permitting treatment schedule. Additionally, please remind them that our lawns are mowed on Monday and the contractor has asked that any chemical treatment be done on Tuesday through Friday allowing at least 48 hours to elapse prior to the lawn crew's schedule work day.

Please notify Birchcrest Tree and Landscaping's office and Steve (Beaver) Bakowski w/Birchcrest Tree and Landscape that they have been awarded the Rivers Run Homeowners Association's 2022 Tree and Shrub Health Care and Pruning work and our associated comments.

Please send us a copy of the agreement/award letter you send to Birchcrest. If you or Birchcrest have any questions please do not hesitate to contact me.

Linda McLaughlin

President, RR HOA

Email: lmclaugh@rochester.rr.com

585-424-3227

C: 585-406-1919

VOTE

5 – Yes approved

0 – No not approved